



DELHI METRO RAIL CORPORATION LTD

(A Joint Venture of the Govt. of India and the Govt. of the NCT of Delhi)



The Lifeline of Delhi

ADVT No. DMRC/PERS/22/HR/2025 (190) Dated: 04/02/2025

REQUIREMENT OF SUPERVISOR (TRACK MACHINES), FOR DMRC, ON POST RETIREMENT CONTRACTUAL ENGAGEMENT BASIS

The Delhi Metro Rail Corporation (DMRC) Ltd., a Joint Venture company with equal equity participation from the Govt. of India and the Govt. of the National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, the Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. DMRC is empowered by about 14,000 employees, with MRTS activities spread over Delhi/NCR, and other cities in India and abroad. The average passenger journey per day in Delhi/NCR is about 61 Lakhs. In addition to the above, DMRC is involved in providing consultancy services to a number of cities within India and abroad.

To meet with the immediate requirement of DMRC and its allied projects, applications are invited from working/retired experienced, dynamic and motivated **persons having experience of working in Track Maintenance, Track Machines, Bridge department of the Indian Railways**, for filling up the posts of Supervisors at various level, on **Post Retirement Contractual Engagement (PRCE) basis**:

S. No.	Post (Post Code)	No. of Post (s)	Eligibility Criteria	Age Limit (As on 01.02.2025)
1	Supervisor-JE/SE (Track Machines) Post Code:01/NE/S/T	01 (One)*	Full time three Years engineering diploma in Civil or equivalent trade, or, higher, from a Govt. recognized University/Institute	Min. 55 years & Max. 62 years

Important:

All eligibility criterion shall be reckoned as on 01.02.2025.

* Vacancy is provisional and subject to increase/decrease.

2. ELIGIBILITY CRITERIA (as on 01/02/2025):

Candidate should have experience of working in Track Maintenance, Operation and Maintenance of Track Machines, Bridge department in the Indian Railways in the desired pay scale as detailed in para (2.1) below and should be conversant with functioning in a computerized environment. Candidate should be free from D& AR and Vigilance angle.

The candidates, who are in regular service in the Railways at present, will also be considered eligible provided they opt for retirement from the service through VRS or otherwise before joining DMRC.

2.1 Pay Scale Eligibility Criteria:

Supervisors working in or, retired from the regular CDA pay scale at Level- 6 (Rs. 35400- 112400) (pre-revised G.P.-Rs.4200) or Level-7 (Rs. 44900- 142400) (pre-revised G.P.-Rs.4600), or, higher in supervisory grade, as per the 7th CPC on regular basis, in Railways including services put in on deputation, in the above pay scale, with a minimum of 05 (Five) years' service at Supervisory level in relevant field in Civil department.

3. **JOB DESCRIPTION**

- a. The incumbent for the post shall be responsible for:
- b. Supervision of operation and maintenance of Rail grinding work and Track Tamping work
- c. Maintaining records of progress of work and maintenance records of machines
- d. Storekeeping and spare parts management including transit from one place to another
- e. Tendering works of Track Machines contracts and its management
- f. Work on quotation calling basis for repair and overhauling works that are not in the scope of existing contracts
- g. Procurement of assets and other spares required
- h. Maintenance RE, BE of the department
- i. SAP entries, billing related work
- j. Providing track machines to other metro network on hiring basis as per their requirement, etc.,
- k. Supervision of all O&M works of operational track as well as new track work whenever required.

4. **TERM OF ENGAGEMENT:**

The engagement on Post Retirement contractual basis, initially shall be for a period of one year. The term on contract may be extended further, subject to the requirement of the corporation, on the basis of satisfactory performance.

5. **PAY AND EMOLUMENTS:**

The selected candidate on post- retirement contractual engagement basis shall be eligible for consolidated remuneration as mentioned below, based on their corresponding retired substantive grade, HRA/Lease facility and other benefits as per the company policy:

S. No.	Name of post		Retired from CDA pay scale# (as per 7 th CPC)	Consolidated Salary (Delhi/NCR)
1	Supervisor/Track Machine	JE	Level-6 (Rs.35400-112400/-) (pre-revised GP-4200)	Rs. 51100/-
		SE	Level-7 (Rs.44900-142400/-) (pre-revised GP-4600)	Rs. 59800/-

#Candidates must be working in /retired from the functional grade, on regular basis and MACP benefits, etc., would not be considered.

The emoluments are in terms of extant rule of DMRC. The remuneration shall be based on their last substantive grade, subject to a maximum amount as indicated above.

6. **SCREENING PROCESS:**

The selection methodology for candidates applying on PRCE basis shall comprise of **Personal Interview**.

For the purpose of grant of medical benefits, as applicable, the engagee shall have to undergo a Medical Fitness Examination. **(The Medical Examination will be in Aye-one (A-1), not below Aye-three (A-3) category. The details of medical examination are available on the DMRC website).**

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical

fitness. Candidate will have to qualify the screening process and medical Examination, as applicable, before being adjudged as suitable for selection. All related information shall be available only on the Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for the updates.

7. SCHEDULE OF SELECTION:

- a. Last date of receipt of duly filled in application (along with relevant documents) through Speed post is **25/02/2025**. Incomplete applications or applications received after the due date will be summarily rejected. DMRC shall not be responsible for loss/delay in post.
- b. The list of shortlisted candidates shall be uploaded on DMRC website in the **First week of March, 2025 (tentatively)** and interview will be held in the **Second week of March, 2025**, at Metro Bhawan, Barakhamba Road, New Delhi or through online mode (tentatively) (Complete details will be displayed on the DMRC website).
- c. No separate communication, by post, shall be sent to the candidates individually. Candidates are required to go through the instructions / schedule of interview displayed on the DMRC website and appear for interview, accordingly.
- d. The final result will be declared **by Third week of March, 2025** (tentatively).

Eligible and willing candidates for the aforesaid post may apply as per the application format at **Annexure-I**. The candidate must enclose all the relevant documents in support of their qualification, work experience, pay and pay scale.

The candidates presently employed in the Indian Railways should send their application through proper channel along with the copies of APARs for the last five years, Vigilance and D&AR clearance, in the attached proforma at **Annexure- II**, so as to reach the under mentioned address / email id, within the stipulated time.

The duly filled in application form should be sent in an envelope super scribing the Name of Post on the cover prominently, **latest by 25/02/2025**, through Speed Post to the following address, OR, email the scanned copy of duly filled in Application Form, along with the scanned copies of all other documents sought (as stated in the Application Form) to career@dmrc.org, by writing the Advt. No., in the subject of email:

**General Manager/HR/P
Delhi Metro Rail Corporation Ltd
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi.**



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(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT No. DMRC/PERS/22/HR/2025(190)

ANNEXURE-I

DMRC APPLICATION FORMAT

**AFFIX A
RECENT
PASSPORT
SIZE SELF
ATTESTED
PHOTOGRAPH**

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT)

S. No	DETAILS	PARTICULARS				
1. A	POST NAME (please tick any one)	Section Engineer / Junior Engineer (Track Machines)				
B	POST CODE	01/NE/S/T				
C	Basis of Application	Post Retirement Contractual Engagement				
2	APPLICANT NAME(Sh./Smt./Ms.)					
3	FATHER/ HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/02/2025 (Min. 55 Years and Max. 62 Years)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	DATE OF SUPERANNUATION (IF APPLICABLE) (dd/mm/yyyy)					
12	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Subjects	Institute / University	% or CGPA	Passing Year
A						
B						
C						
13	WORK EXPERIENCE DETAILS (AS ON 01/02/2025) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS		
A	CURRENTLY EMPLOYED / SUPERANNUATED					

B	CURRENT ORGANIZATION (if currently employed)			
C	LAST ORGANIZATION (if Superannuated)			
D	DATE OF SUPERANNUATION (DD/MM/YYYY)			
II	FOR APPLICANT FROM Indian Railways in <u>CDA SCALE</u> (Complete details of service/ position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (CDA) Mention the substantive Pay Scale with GP (MACP not to Be mentioned)	Period (From – To) dd/mm/yy–dd/mm/yy
A				
B				
C				
D				
III	ESSENTIAL WORK EXPERIENCE			
A	Having experience of working in Track Maintenance, Operation & Maintenance of Track Machines, Bridge department of the Indian Railways			YES/NO
B	Working in/ retired from the CDA pay scale from Indian Railways, as mentioned at Point No. 2.1 of the Advertisement			YES/NO
V	BRIEF DESCRIPTION OF THE WORK EXPERIENCE			
14	WHETHER ANY CONVICTION (by court of Law) / PUNISHMENT / PENALTY (due to disciplinary action by employer) WAS AWARDED TO APPLICANT IN LAST 10 YEARS			YES/NO
	IF YES, DETAILS THEREOF			Separate sheet may be enclosed
15	WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY ENQUIRY IS GOING ON, AGAINST APPLICANT			YES/NO
	IF YES, DETAILS THEREOF			Separate sheet may be enclosed
16	NOC FROM CURRENT EMPLOYER ENCLOSED (If currently employed candidates)			YES/NO
17	VIGILANCE AND D&AR STATUS FROM CURRENT EMPLOYER ENCLOSED			YES/NO
18	DOCUMENT IN SUPPORT OF FUNCTIONAL GRADE ENCLOSED (for all candidates)			YES/NO
19	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED			YES/NO

20	WHETHER APPEARED FOR INTERVIEW IN DMRC IN PAST (IF YES, DETAILS THERE OF)
21	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)
22	HOBBIES/INTERESTS

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point of time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No.: _____

Email Id.: _____

Documents to be enclosed (which ever applicable)

1. Educational Certificates (Matric/ Diploma/Graduation & Others)
2. Work Experience Certificate
3. NOC from present Employer (for currently employed candidates)
4. Vigilance and D&AR Clearance in Annexure-II
5. APARs of the Last 5 years
6. Document in support of functional/substantive grade on regular basis

**PARTICULARS OF THE OFFICIAL/EXECUTIVE FOR WHOM VIGILANCE COMMENTS/ CLEARANCE
BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

1.Name of the Official (in full) : _____

2.Father’sName : _____

3.Date of Birth : _____

4.Date of Retirement : _____

5.Date of Entry into Service : _____

6.Servicetowhichtheofficial : _____

belongs Including batch/ year
cadre—etc wherever applicable.

7.Positions held :
(During the ten preceding years)

S. No	Organization (Name in Full)	Designation &place of posting	Administrative/ Nodal Ministry/Deptt. Concerned (in case of officers of PSUs etc.,)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

Date:

(SIGNATURE)

Name : _____

Designation: _____

VIGILANCE PROFILE OF THE OFFICIAL/EXECUTIVE FOR WHOM VIGILANCE
COMMENTS/CLEARANCE BEING SOUGHT

(To be furnished and signed by the CVO or HoD)

Name of the Official: _____

8.	Whether the Official has been placed in the "Agreed List" or "List of Officers of Doubtful Integrity" (If yes, details to be given)	
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 Years and if so, with what result	
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty	
11.	Is any disciplinary/criminal proceedings or charge sheet pending against the officer, as on date	
12.	Is any action contemplated against the officer as on date(If so, details to be furnished)	
13.	Whether any complaint with vigilance angle is pending against the officer(If so, details to be furnished)	

Date:

(SIGNATURE)

Name : _____
Designation : _____